Project Status Report

Dashboard Status: Campus Curriculum & Leave Planning Project		
For period:	May 2010	
Distribution:	CCLP Steering Committee, CCLP Project Team, Mark Cianca, Lisa Gardner	

Major Project Objectives	Current Status	Notes
Batch Scheduling Interface	**Red**	The Cat Dev /AIS matching issue was not resolved within the planned time line, with substantial impacts to the project time line. While this issue is near resolution (see issue below), the project team is currently considering adding its recommendation to that of the Subcommittee for a revised time line with Batch Scheduling going live in October, at the same time as One-off scheduling. Core Batch Scheduling development is currently in testing, refining error capture processes and resolving bugs. If a new end date is established, a revised time line will return this objective to green.
AIS Nightly Feed of Batch Scheduling Term to CCLP	**Yellow**	Set to yellow because this objective is dependent on the Batch Scheduling time line for go live. Otherwise, this work is proceeding as planned.
One-Off Scheduling Interface	**Yellow**	One-Off Scheduling is subject to the same time line request as Batch Scheduling. The risk is substantially less for One-Off, as the planned release date is much later, however status is yellow pending a new time line.
Concurrent Work / Phase 1a	**Green**	This objective has benefitted from use of the Collab Tool bug tracker, which has allowed for better prioritization of issues by the Subcommittee. Errors and bugs persist, but with prioritization they are less of a threat to the project time line.

Key Issues / Risks	Probability (L-M-H)	Impact (L-M-H)	Mitigations
Cat Dev and AIS Catalog matching issue	High	High	This issue is close to resolution, but has significantly impacted the project time line. Initial technical fixes are currently in production, with refinements in testing. Business process improvements and data cleanup efforts are proceeding, with some components in place and others coordinated with broader efforts. Anticipate removing this issue by the next Steering meeting.
Curriculum Capacity Report still pending	High	Medium	Initial development complete. Pending feature refinements are underway with key stakeholders.
Need better tracking of bugs and issues	High	Low	Collab Tool bug tracker is in use, and has improved bug tracking and collaboration. Anticipate removing this issue for next Steering meeting.
Finalize Phase 1b plan, revised time line	High	Medium	The project time line will need to be revised pending decision on a new end date for the Batch Scheduling deliverable.
Data Quality Expectations	High	High	Data entry by end users has not reached required quality level. Implications include automated process errors and incorrect information in reports. Application-level improvements to restrict data entry options continue to evolve, but some aspects can only be addressed on the user side, implying the need for communication from leadership with quality expectations, or setting lower expectations for data accuracy.
Competing priorities for project team resources	High	Medium	Multiple members of the project team are impacted by competing priorities, limiting their availability to work on this project. Options include adjusting priorities or setting appropriate expectations for project time line.

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Color Key	
Green	Strong probability item will meet dates and acceptable quality.
Yellow	Good probability item will meet dates and acceptable quality. Schedule, resource, or scope changes may be needed.
Red	Probable that item will **NOT** meet dates with acceptable quality without changes to schedule, resources, and/or scope.