Project Status Report

Dashboard Status: Campus Curriculum & Leave Planning Project	
For period:	February 2011
Distribution:	CCLP Steering Committee, CCLP Project Team, Mark Cianca, Lisa Gardner

Overall: February was focused on the accelerated schedule for implementing the One-Off Scheduling interface. To avoid a major delay due to AIS developer resource conflicts, we moved up the AIS side of One-Offs, and concentrated the whole team on this work. There have been some issues as February comes to a close, but it appears that we will make the March go-live in AIS, to be followed by move to production on the Filemaker side. Once One-Offs are complete, the team can turn its focus to the Cat Dev Revisions Process. This month, a fair amount of time has also been dedicated to concerns expressed by the Arts Division about the design and function of the Batch Scheduling interface.

Major Project Objectives	Current Status	Notes
AIS Nightly Feed of Batch Scheduling Term to CCLP (Resync)	Green	The resync was executed successfully in February. Error rates were acceptable, and the team continues to analyze problems and make adjustments. Assuming no major issues are identified, this item will be removed from the next status report.
One-Off Scheduling Interface	Yellow	Target release date for the AIS side is early March, and the team continues to work toward that goal Status is yellow because of complications with moving all three environments through the testing / QA process. Coordination has been challenging with the compressed time frame, but current estimates have us hitting the deadline. The user interface (Filemaker) side will go live as soon as possible after March 5.
Cat Dev Revision Process	Green	Time line has not been established for this work, but it is a multi-month major revision. Schedule will be determined during winter quarter.
Concurrent Work / Phase 1a	Green	There are a number of other concurrent work deliverables that are in various states, but they are not currently impacting the overall project. There are assorted deliverables (such as the Curriculum Capacity Report) that will be at the end of the project, and have yet to be scheduled.

Key Issues / Risks	Probability (L-M-H)	Impact (L-M-H)	Mitigations
Revise and approve time line for end of project.	High	Medium	Overall project time line needs to be revised and approved to capture end dates for One-Off Scheduling and other project deliverables. Impact reduced to Medium.
One-Off Scheduling Postponed	High	High	Mitigation scheduling is in place, but the time line remains tight. If all goes as planned, One-Off will be in place by next status report, and this item will be removed the following month.
Cat Dev Revision Process	High	High	This was added by the Steering Committee last year, but it has been put on hold pending completion of Batch and One-Off scheduling.
Curriculum Capacity Report still pending	High	Medium	(No change.) Initial development complete. Pending testing and feature refinements are underway with key stakeholders.
Arts Division Concerns	High	Low	The Arts Division raised concerns about a number of aspects of design / development to date. The project team evaluated the issues and came up with a series of mitigation efforts. In February, these were reviewed and accepted by the Subcommittee.

Color Key	
Green	Strong probability item will meet dates and acceptable quality.
Yellow	Good probability item will meet dates and acceptable quality. Schedule, resource, or scope changes may be needed.
Red	Probable that item will **NOT** meet dates with acceptable quality without changes to schedule, resources, and/or scope.